

**Parent Link**

**Health & Safety at Work Act 1974  
Health & Safety Policy Statement**

**Parent Link’s statement of general policy is to:**

- Provide adequate resources to ensure that Parent Link is able to perform all its duties as required by Health and Safety legislation
- Provide uniform and adequate control of the health and safety risks arising from our work activities across the organisation
- Consult with all our employees on matters affecting their health and safety
- Provide and maintain safe plant and equipment
- Ensure safe handling, use and disposal of substances
- Provide timely information, instruction and supervision for employees
- Ensure that all employees are competent to do their tasks and to give them adequate training
- Prevent accidents and cases of work-related ill health
- Maintain safe and healthy working conditions
- Review and revise this policy as necessary at regular intervals

Parent Link also accepts its responsibility for assessing the risks to the health and safety of volunteers who work for Parent Link and other people who may be affected by our activities. All employees and volunteers have a responsibility to co-operate with supervisors and managers to achieve a healthy, safe workplace and to take care of themselves and others.

Overall and final responsibility for Health and Safety in Parent Link is that of:

**Duty Manager of Parent Link**

Signed .....

Dated .....

*This policy was approved on..... and will be kept up to date as the size and nature of Parent Link changes and as new legislation is introduced. Otherwise date of next review March 2013*